# **Privacy Statement**

This Privacy Statement explains how B&B Bonjour uses your personal information.

## What personal information do we collect?

When you book a room with us we collect your name, address, Telephone number and email address. We receive this information directly by telephone or e-mail, or by a request or booking via our website, which takes place via the Cubilis booking module from www.stardekk.com. It is also possible that these data are received by us through the intermediaries: <a href="www.booking.com">www.booking.com</a>, <a href="www.bedandbreakfast.nl">www.bedandbreakfast.nl</a> en <a href="www.bedandbreakfast.com">www.bedandbreakfast.com</a>. B&B Bonjour endorses the privacy regulations of these parties.

## How do we use this data?

We register your name and address in the guest register. This register is our planning document but also serves for the declaration of the tourist tax at the end of the calendar year. The police can inspect this register on request. We sometimes use your telephone number and email address to communicate with you about the time of arrival, forgotten items etc. So only for matters that are directly related to your visit at that moment. The received personal data are not used for other purposes, such as marketing, promotion etc., and are not traded to third parties. We also do not use cookies.

## How are the data stored and for how long?

The credit card details that you need to provide to confirm the booking are not stored by us but are stored by respectively stardekk.com, booking.com and expedia.com and are removed immediately after departure. If necessary we can view this data via a secure connection. The other information we receive by e-mail, incl. via the website and the intermediaries, as well as the guest register, a paper document that you have to fill in at check-in, we save for the payment of the commission invoice with booking.com and expedia .com, as well as for the payment of tourist tax and income tax. Due to the regulations of the tax authorities, the registers and accounts are retained for another 7 years after the end of the financial year. Then they are destroyed.

### **Mandatory guest registration:**

By law we are obliged to register the following information: name, address, date of arrival, day of departure and identity document.

#### **Access your information:**

You have the right to request a copy of the information we have from you. If you want a copy of this information, you can send an e-mail to info@bb-bonjour.nl

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